

# How to obtain a Subscription Account Number (SAN)

Print this page for easy reference. If you already have an account, skip to Obtain a SAN.

## Create a profile

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1. Go to: <https://telemarketing.donotcall.gov>
2. Under New Users section, click the word [Register](#)
3. Scroll down and fill out the Organization Information and Authorized Representative sections.
  - Under Organization Function, choose Seller.
  - If you do not have an organization name, enter your full name.
  - In the Authorized Representative Section, the Downloader email address will be the same as your Rep. email address.
4. Click [Submit](#)
5. Verify the information is correct and click [create a profile](#) at the bottom of the page
6. Select [Yes, I agree and declare under penalty of perjury that the foregoing is true and correct](#) and click [Certify](#)
7. You will receive an email from [TMRegister@donotcall.gov](mailto:TMRegister@donotcall.gov) to the emails entered in the Authorized Representative section. You must open and click on one of the emailed links to confirm your profile.

### Helpful Hint:

Don't forget to print your Profile Page. To login to your account you will need your Organization ID and Representative password.

## Obtain a SAN

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1. Click [Manage/Renew Subscriptions](#)
2. Enter your User ID and Representative Password.  
*(Be sure to click on representative)*
3. Click [Log-In](#)
4. Select [Yes, I agree and declare under penalty of perjury that the foregoing is true and correct](#) and click [Certify](#)
5. Click [Order Area Codes For Your Current Subscription](#)
6. Under STEP 1 OF 4: CHOOSE TYPE OF SUBSCRIPTION, go to SUBSCRIBE FOR: and select [MY ORGANIZATION](#)
7. Under SUBSCRIBE TO AREA CODES, select [AREA CODES BY AREA CODE NUMBER – FEE PER AREA CODE OVER 5](#)
8. Click [Submit](#) at bottom of the page
9. Click [Sort by State](#) for easier viewing
10. Select desired area codes and click [continue](#) at the bottom of the page.
11. Verify the correct area codes were selected, click [continue](#).
12. You will now receive your SAN number and expiration.  
**Print this page for your records.**

### Helpful Hint:

When selecting area codes click the box above the desired number.

Remember, you can choose up to 5 area codes for free. There will be a charge of \$54 per area code over the first 5.